



11TH INTERNATIONAL SYMPOSIUM ON DISPLAY HOLOGRAPHY

25TH TO 29TH JUNE 2018

UNIVERSITY OF AVEIRO
AVEIRO, PORTUGAL

REGISTRATION RULES

STEP TO REGISTER AND PARTICIPATE

- Please be aware of the steps to undertake to register and participate. The guidelines will improve the efficiency on all organization levels. Thank you for your collaboration!
- The management platform is prepared for online invoice emission. The correct accounting data should be fulfilled in the registration platform (name of the legal organization receiving the invoice and the corresponding address and tax number) in order to avoid possible errors during the invoice emission process.
- Abstract submission is only possible after your online registration.
- After registering, you will receive an e-mail with the Code to access the abstract submission tool in your Personal Area. In this area, and using the Code, you will be able to submit your abstract(s) and replace the submitted abstract(s) at anytime until the deadline for abstract submission.
- If you don't receive an e-mail with the confirmation of the abstract(s) submission, please check your spam inbox or contact us.
- Please comply with the payment deadline; any form of payment can be used. It is recommended to avoid payments on location since they could imply some delay in issuing the receipts.
- After identifying the payment, an online receipt will be emitted. The online receipts are legal documents and can be printed and used in our institution accounting system.
- After payment, if you don't receive a confirmation e-mail in a period of 7 days, please contact us and/or send us the payment confirmation document (if you are not the first bearer of the bank account, or if the payment is going to be carried out by an institution, please let us know).

PAYMENTS

All fees for the Congress registration should be paid in EUR (€). All conference fees are VAT free. In case payment is made via bank transfer, please note that we must receive the full amount clear of all bank charges.

CANCELLATION/REFUND POLICY

All cancellations must be notified in writing (by mail, fax or e-mail) to the Meeting secretariat according to the following conditions. Please note cancellations received:

Until March 9th, 2018 - 10% will be withheld for administrative fees

From March 9th, 2018 till May 25th, 2017 - reimbursement of 50% of the fees paid

As of May 25th, 2017 - no refund can be processed